



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on

**Monday 8<sup>th</sup> April 2013 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, R Hogben, A Kerslake,  
K Kinnes, G Robinson, S Scott  
County Cllr K Taylor  
William Moorwood, Parish Plan committee chairman  
2 members of the public

In attendance: The Clerk, Mrs J Cadman

- 60/13 **Apologies for absence:** were received from Cllr P von Radowitz
- 61/13 **Declarations of interest:** none were made
- 62/13 **Minutes of the Meeting held 4<sup>th</sup> March 2013:** were agreed as a correct record of the meeting and signed by the Chairman
- 63/13 **Parish Plan:** members received a presentation from William Moorwood:  
217 questionnaires had been returned out of a total of 430 houses, a return of just over 50%. The responses had been published in a booklet of 3 sections, and Mr Moorwood gave a booklet to each councillor. Members noted with appreciation that Mr Moorwood had written the report in its entirety. He pointed out that Section 2 gave a summary of responses, that all comments made had been recorded. It had been interesting to note that 61% of those who had responded did not know that there were allotments in the village. There had been someone who did not know that art classes were held in the hall. Perhaps this indicated that events and facilities in the village need more publicity. There had been a lot of support for a nursery school in the village.  
Housing: there had been a lot of support for affordable housing. Mr Moorwood pointed out that the questionnaire had asked if something would be well received, not how to achieve it.  
65 people work from home or work in businesses located in the parish.  
There was fantastic support for the shop, and better parking would be appreciated.  
There had been a number of ideas about village life.  
The village green had been well received as a concept, with the majority of respondents in favour and opinion divided as to whether it should be located on Malcolms Field, or on the ground on the far side of the Tillingbourne.  
Members discussed what should happen next in terms of publicizing the report: William would speak at the Annual Assembly the following week, a Pdf of the report would now go on the website and a public meeting is planned for the 30<sup>th</sup> April. William suggested a special edition of *Albury Matters*, with an introduction from the Chairman of the Parish Council, and concentrate on Section 1 and the tables. If it was possible to circulate this in the next week, it could also be used to publicise the public meeting.  
Members recorded thanks to Mr Moorwood and his team for 3 years of effort and this extremely valuable document. It was suggested that all residents should receive the whole document rather than just a summary. *Albury Matters* is seen as a Parish Council publication, and the Parish Plan is not part of the Parish Council. Cllr Wenman PROPOSED that the Parish Council pay for the printing and distribution of the whole document, with a limit of £1,000. This was SECONDED by Cllr Robinson, with all in favour.  
An informal meeting will then be held between the Parish Council and the Parish Plan committee to decide on the next steps.

64/13 **Matters Arising**

43/13: *floodlights:* the floodlights have been delivered and are stored at the cricket pavilion.

54/13: 'NO HGV's' sign in Shophouse Lane: SCC Highways have confirmed that this is on their list. Cranleigh Parish Council have agreed to request a matching sign.

55/13a: Leaking water meter in Church Lane: this has been repaired.

Albury New South Wales: Cllr Hogben will give the Clerk a Jubilee photograph, to be sent to Albury in New South Wales

65/13 **Chairman and Clerks Matters arising**

- a) *Farley Green*: the Friends of St Michael have planned a series of fund raising events and ask permission to park on the green on the following dates: 12<sup>th</sup> April: cheese and wine evening; 18<sup>th</sup> May: Bakery and café; 31<sup>st</sup> May, 1<sup>st</sup> and 2<sup>nd</sup> June: Art Exhibition. They also request permission to use the Green on the 8<sup>th</sup> September for their barbecue. They plan to have a 'parking for St Michael's church' banner made to restrict the area of parking, and this will be removed after each event. This was **agreed**, subject to the usual provisos.
- b) *Love where you live*: GBC are running a tidy up programme throughout the borough and have asked for information on extra tasks that are not normally carried out as part of street cleaning, such as clearing alleyways, washing down signs or tidying up an area in a housing estate. All parishes that take part will receive a minimum of 2 days work. Cllr Brockwell will put together a list. The Clerk would write to thank Operational Services for the very good job they did of clearing the footpath on Parkers Hill.

66/13 **Police matters**: The Clerk advised that PC Matt Taylor has now taken up a new post in Park Barn and our Community Policeman is now Ryan Stephens. She had asked him for a report for this meeting, but none had been received.

67/13 **Open Forum**: *members of the public are welcome to attend and to ask questions or make representations*

- a) *Brook Crossing*: Cllr Taylor advised that the last Local Committee meeting had agreed a budget of £2,000 for joint design work with Network Rail regarding Brook Crossing safety improvements.
- b) *Schools*: Cllr Taylor advised that Tillingbourne school is willing to expand into 4 permanent classes and will take 30 extra pupils this year.

68/13 **Committee reports: Facilities**

Minutes of the meeting held March 11<sup>th</sup> had been circulated prior to the meeting.

Cllr Brockwell reported as follows:

- a) *Recreation ground fencing*: As Ron Langford had not responded to a number of requests to do the fencing, Tim Jones had agreed to take on the work.
- b) *Waste bin at Farley Green*: this needs to be moved from the front to the side of the bus shelter.
- c) *Farley Green ditch*: Cllr Taylor had written to Mr Bac regarding the ditches. Alex Duggan refused to clear the ditch in front of his property and had written to John Hilder in February, setting out the reasons why he did not believe he should do so. The County Council will take action against ditch owners to force them to rectify their ditches.
- d) *Grit bins*: the 5 new grit bins have been placed. Thanks were recorded to Cllr Taylor for this help in achieving this.
- e) *Brook Lane*: David Small had asked for help to impose a speed limit in the Lane and the Clerk had asked Cllr Taylor for his views. He advised that, as there was no history of accidents in the Lane, this was a low priority.

69/13 **Committee reports: Community Development**

Members received a report from Cllr Hogben :

- a) *Albury Matters*: the next edition will be in June
- b) *First responders and de-fibrillator training*: this will be organized when the last de-fibrillator is in place. The Surrey Advertiser has promised to attend.
- c) *Passenger refuge*: Barham Assadi had committed to doing this work this year. £10,000 had been agreed, but the total cost was now £15,000 and this was being reviewed. Cllr Hogben is to meet with Ben Moore, who would like the refuge moved up stream. Michael Baxter is liaising with Land and Water to get their professional opinion on this.
- d) *Post Office and village shop*: Harry has applied for a license.

- e) *Superfast Broadband*: Cllr Scott advised that the end of the year was still the projected time scale for the Albury area.
- f) *Welcome packs*: Cllr Kerslake is to meet with the Trust to discuss changes in the first week of May.
- g) *Riverside picnic area*: nothing to advise at present
- h) *Tales and Trails*: there had been 2 public meetings and this is moving forward. There had been some changes to the project, requested by the Heritage Lottery fund. Cllr Hogben hoped for more information by the May meeting.
- i) *Vale End post and rail*: Cllr Hogben had now received permission to move ahead with replacing this.
- j) A meeting is scheduled for Monday 29<sup>th</sup> April

70/13 **Committee reports: Village Hall:**

Members received a report from Cllr Brockwell:

- a) *Water boiler in library kitchen*: CJB says that this is working correctly.
- b) *Under sink heater*: this has been ordered, together with a replacement tap and will hopefully be installed in the coming week.
- c) *Car park floodlight*: the switch has been moved to just inside the hall door, with a notice reminding people to switch it off on leaving.
- d) *Youth Club equipment*: there is a lot of what appears to be redundant equipment at the back of the hall. Cllr Brockwell will talk to them about removing it.
- e) *Hall booking*: a regular booking has been lost, worth about £940 per annum. This is because the hirer has decided to work from a studio at home. A new booking has been made for Wednesday evenings, for a band practice. Cllr Brockwell has spoken to Jill Thornton, who has agreed to finish by 8pm
- f) Cllr Taylor has agreed funding for a new water heater and cooker, and this money has been received. Thanks were recorded to him for this support for the village hall.

71/13 **Committee reports: Planning and Environment**

**Planning:** *Planning applications received and planning applications determined by Guildford Borough Council*

Members to receive a report from Cllr Gellatly on the meeting with Tim Dawes

**Applications received:** Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

**Applications determined by Guildford Borough Council**

List to date circulated

*Meeting with Guildford Borough Council:* Cllr Gellatly and Cllr Brockwell had met with Tim Dawes and Jo Bell. It had been a very helpful and friendly meeting and they had been very receptive to the councilors thoughts. Some specific applications had been discussed and Tim had made the point that all decisions were relative to policy, but agreed that some things should be discussed with APC before the officers made their report. He said that the planning committee was always welcome to go to GBC to talk about specific applications, and that they were very willing to talk. It seemed that there was room for better dialogue in the future.

Regarding enforcement, Tim advised that the department is very strong on enforcement now, and current cases have increased from 70 to around 200.

Cllr Gellatly and Cllr Brockwell made the point that Parish Councillors are the eyes and ears on the ground for the borough. Enforcement officers seem to accept what people tell them, the Parish Council can give them the facts on what is going on. Further discussions will take place on that point.

*Neighbourhood planning meeting:* Cllr Gellatly and Cllr Hogben will attend if possible.

72/13 **Finance**

- a) *Management report to 28/2/2013* was circulated prior to the meeting and was noted and accepted.
- b) *Cheque list for March*, with a total outlay for the month of £10687.91 was noted and accepted
- c) *Internal audit*: this has been set for the 15<sup>th</sup> May.
- d) *Gas and electricity prices*: Cllr Gellatly offered to compare prices with other companies to see if it possible to get a better deal on utilities. This was gratefully accepted.

73/13 **Igas wellsite**

The recent application for LNG plant at the wellsite has been approved for a period of 15 years. Conditions include light control: no lights after 9pm; no HGVs at certain times, to coincide with school opening and closing; a survey will be taken of New Road before work commences; a HAZOP will be undertaken. Cllr Taylor advised that, as a result of local concerns, changes have been made to ensure that noise levels are kept down.

74/13 **Albury Landfill site**

- a) Minutes of the meeting held Tuesday 12<sup>th</sup> March had been circulated. Cllr Brockwell reported that it had been a good meeting with constructive discussion. They had learnt that one element of the planning application for restoration has still not been approved, but they hope this will be completed by the end of March. Discussion had taken place about possible contamination, following a surveyors report on a local house. Mr Horton had confirmed that all water is contained and there are no areas for concern. The Clerk would refer this concern to the Environment Agency for their comments.
- b) The noise reported by Cllr Robinson has not been identified.
- c) Sita have confirmed that the mud on the carriageway is as a direct result of the poor weather conditions and that they make every effort to prevent this.
- d) *Gasrec plant*: this is visible from the A25. Alex (Albury vineyard) has been asked to advise them on the planting of some indigenous trees for screening.

75/13 **Outstanding matters**

The list had been circulated. The following was noted:

1. The Clerk will chase John Hilder again, as he has not responded to her e-mail regarding the A25.
2. *Edgeley Park*: members expressed concern regarding their proposals for more caravans at the back of the site. No application has been submitted yet.

76/13 **Councillors business: for noting or including on a future agenda**

1. *Shophouse Lane*: Cllr Scott reported that 2 roadsigns had fallen down.
2. *Advertising Banner*: Cllr Kerlake had been asked if a banner could be erected on the scaffolding by the A25 for a fund raising event. She was advised to approach Michael Baxter.
3. *Potholes*: Cllr Brockwell wished to encourage people to report potholes, but to advise the Clerk so that a record could be kept. This request will be in the next edition of *Albury Matters*.
4. *30mph repeater sign*: Cllr Gellatly reported that one in the Street was now just a white circle.
5. *Brook Hill*: at the top on the left there is a dead tree hanging out over the road.
6. *Kingsfield*: Andy Peake had advised that there was a water leak just past Kingsfield, and the ground has subsided.
7. *Speed gun training*: Peaslake has organized some training and asked if this Parish wished to join in.
8. *Floodlights at the landfill site*: There are lights on poles in the Sita yard which are on at night.
9. *Tuppers Alley*: Cllr Wenman reported that garden waste had been dumped in Tuppers Alley.
10. *Parish Plan*: Cllr Wenman wished to organise an informal meeting to discuss the parish plan, before the annual meeting if possible. He and the Clerk would set a date.

77/13 **New Correspondence**

*Surrey Future: Congestion programme March 2013- consultation draft*: the Surrey Future Partnership have invited comments on the plans outlined in the draft programme, at : [www.surreycc.gov.uk/congestionprogramme](http://www.surreycc.gov.uk/congestionprogramme).

78/13 **Open Forum**

No further matters were raised.

79/13 **Dates of meetings**

Annual Meeting: Monday 13<sup>th</sup> May, 7.30pm  
Community Development: 29<sup>th</sup> April  
Village Hall: to be arranged at Annual Meeting  
Planning and Environment: 29<sup>th</sup> April.

There being no other business, the meeting closed at 9.40pm.