



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on  
**Monday 2<sup>nd</sup> March 2015 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr J Brockwell (in the chair), Cllrs P Gellatly, R Hogben, G Robinson, P von Radowitz  
Borough Cllr R Billington  
4 members of the public  
**In attendance:** The Clerk, Mrs J Cadman

41/15 **Apologies for absence:** were received from Cllr N Wenman

42/15 **Declarations of interest:** none were made

43/15 **Minutes of the Meeting held Monday 2<sup>nd</sup> February 2015:** were agreed as a correct record of the meeting and signed by the Chairman.

44/15 **Matters Arising**

*24/15:5/15c: Welcome pack for new residents:* Cllr Gellatly had compiled a list of possible contents, which he would re-circulate and asked that all members reply within 7 days. His intention was to get this completed as soon as possible.

*137/15a: elections:* the timetable for residents to register their intention to stand as a candidate had been circulated to all members. The Clerk advised that she would collect the election packs from GBC and would deliver these to prospective candidates, and collect them so that she could check the forms were correctly completed. Cllr Brockwell asked that members advise the Clerk if they are planning to stand for election.

*137/15a: Flyer for election:* the Clerk and Cllr Hogben would deal with this and send it out to the Parish by the middle of the month.

*Road closure at Brook Crossing:* it had been ascertained that this was for routine maintenance.

*Section 106:* Cllr Brockwell had obtained a copy of both S106 agreements. The £24898 from the Mansion would become available as soon as the first 6 apartments are sold and it was noted that none had yet been sold. The wording of this agreement is that the money should be used for Open Spaces. The wording for the Old Mill development S106 money refers to recreation. Including the parish playground and community sports facilities within Albury Parish.

The next step should be to meet with the officers from GBC who refused to change the designation, the Clerk to arrange this after the return of the Chairman.

45/15 **Chairman and Clerks Matters arising**

a) *Website, Dropbox and newsletter report:* all is up to date. The Clerk was asked to produce a newsletter on the recent bulletin spotlighting Albury.

b) *Defibrillators:* these have been checked and are in order. Cllr Brockwell said that the next SALV meeting would be held in Albury on the 23<sup>rd</sup> April, entitled 'Defibrillators are Coming!'. He commented that Albury are obviously ahead of the game relative to other local villages.

46/15 **Police matters**

No report had been received from the police.

47/15 **Open Forum:** members of the public are welcome to attend and to ask questions or make representations

a) *Riverside amenity area:* Ben Moore, Julian Harris and Mike Gifford had attended the meeting to

find out more information in this respect. They stated that they were in favour of the proposal in general, but had concerns about issues of access, security and privacy. They considered that there should be delineation between the public area and the private properties. From the access point of view, they were concerned about cars using the area if the village hall car park is full, and the health and safety aspect of pedestrians using a bridge that is also used by cars. They added a concern over the maintenance of the bridge once it was taking more traffic, either pedestrian or vehicular.

Regarding the timetable for this project, Cllr Hogben advised that two trees will be removed, a small amount of landscaping will be done, two picnic tables and two benches by the river installed. Firstly, the brambles and nettles will be treated and the area grassed, and fencing installed on one side. The plan is to substantially complete the project by the end of March, so that it is open and ready for use by the summer holiday.

Concerns were expressed over visitors misunderstanding which area is private and which public amenity, and the wear and tear on the bridge. A separate footbridge was suggested.

It was **agreed** to arrange a meeting between the Parish Council, residents of the Old Mill development and Albury Estate to discuss these concerns and arrive at an agreement. The Clerk to arrange.

48/15 **Committee reports: Facilities**

- a) *Signs on Farley Green:* Cllr Scott reported that he is in discussion with Rob Fairbanks, Surrey Hills AONB, concerning these.
- b) *Lengthsman scheme:* Cllr Brockwell reported that the meeting with Ian Fowler to discuss this in more depth had been arranged for Wednesday 4<sup>th</sup> March. He hoped to get an idea of costs, so that he could submit a request for funding to Local Committee
- c) *Finger sign post at the junction of Little London and Park Road:* this will be replaced shortly by a Surrey Hills AONB contractor.
- d) *Give Way sign at the bottom of New Road:* the need for a new post has been reported to Rob Fairbanks, Surrey Hills AONB.
- e) *Give Way sign at A25/Sherborne:* Gavin Smith has instructed a contractor to replace this.
- f) *Sign at the corner of Farley Green:* Surrey Hills to be approached regarding this.

49/15 **Committee reports: Community Development**

- a) *Old Mill passenger refuge:* Cllr Hogben believes that this is moving towards a conclusion. Mr Moore intended to re-design his garden and will submit a planning application shortly. This would create a space where the passenger refuge could be re-instated. He was advised to enter into pre-application advice with GBC Planning.
- b) *Village Entry signs:* Rob Fairbanks is working with a chainsaw carver to do these signs, which would be replicas of the Albury chimneys.
- c) *Build out of Village Green:* this was scheduled to be done later in March, but this had not yet been confirmed.
- d) *Riverside amenity area:* the Clerk will carry out a risk assessment to ascertain what expert advice is needed. She would discuss this with Cllr Hogben.
- e) *Allotments and Community Orchard:* Cllr Robinson would look at Grahame Cook's report. It was confirmed that the allotments would only be for village people, because of the lack of parking, and Cllr Robinson expressed the view that there would not be many people in the village who would be interested. He would arrange a meeting with Mr Cook to discuss this further.
- f) *Disabled toilet:* a site meeting will be arranged with GBC's conservation department.

50/15 **Committee reports: Village Hall:**

The gas and electricity supplies for the hall and library would be taken over by British Gas, and a three year fixed price contract entered into.

51/15 **Committee reports: Planning and Environment**

**Planning:**

- a) *Dilton Farm:* members had met to view this application, as GBC are mindful to refuse. It seems that the officers would prefer a very large extension to a replacement dwelling.
- b) *Edgeley Park:* this is on the enforcement list as a result of the recent visit to GBC offices. If they

extend into the old nudist camp area, a condition could be imposed that the lodges should remain vacant for 3 months of the year, but the problem would be enforcing this.

- c) *Changes to viewing of plans:* GBC have advised that they intend to stop issuing paper plans, and all plans will have to be viewed online. Cllr Gellatly considered that they should fund a large screen so that plans could be more easily viewed online. Cllr Brockwell had done some investigation and advised that a plasma screen would be better for viewing detail.
- d) *Planning committee:* Dilton Farm and Millstream Cottage are to be considered by committee on the 11<sup>th</sup> March.

52/15 **Parish Plan Advisory Committee**

- a) *Minutes from the meeting held 9th February:* had been circulated prior to the meeting
- b) *Community Led Plan:* It was noted that the most recent version of the draft plan still needs work. The open day is on the 18<sup>th</sup> April, and the plan must be sent out to parishioners beforehand. The intention is for the parish council to approve the plan before the end of this session, so that it can be carried forward by the new council. Cllr Brockwell will meet with Mr Mingo, together with Cllrs Hogben and Scott.

53/15 **Finance**

- a) *Management report to 31/01/2015* had been circulated prior to the meeting and was noted and approved.
- b) *Cheque list for February* had been circulated prior to the meeting and the expenditure for the month of £3186.95 was noted and approved.
- c) *Grants for 2014/15:* Payment of the following grants was PROPOSED by Cllr Brockwell, SECONDED by Cllr Scott, with all in favour: £500 to the Hurtwood Trust, £200 to the Church, £300 to Surrey Air Ambulance

54/15 **Igas wellsite**

No new developments to report. Barrie Hedges was currently seeking an update from the company.

55/15 **Albury Landfill site**

- a) *Restoration sub group meeting:* this has been arranged for Monday 23<sup>rd</sup> March
- b) *Flaring from gas wells:* the Clerk will circulate the advice received from Andrew Oliver.

56/15 **Outstanding matters**

The list had been circulated prior to the meeting and the contents were noted.

57/15 **Councillors business: for noting or including on a future agenda**

- a) *Marcus Risbridger:* this gentleman had contacted Cllr Hogben to request permission to place a bench in memory of his father, a long time Albury resident. Action: Cllr Scott to ascertain the name on the bench already on Farley Heath, as it is understood that Michael Baxter is happy for this one to be replaced. The possibility of a bench at the riverside amenity area was also discussed, and Mrs Goddard thought this would be more appropriate, as Mr Risbridger used to live in the village.
- b) *Cricket pitch:* Michael Boud had been in touch about the mess and litter. It was understood that Colin Fisher had taken on the cleaning of the club and pitch as a project and Euan Randall would be employed to cart the rubbish away. The garage will be cleaned out when the club changes from football to cricket in the spring, as a push towards the plans for the new pavilion. Michael Baxter has offered the use of the building behind the 'welcome home' huts at Brook Farm.
- c) *Ride London:* an invitation to a presentation at GBC had been received. Cllr Brockwell had been in touch with Rory MacPherson pointing out that last year's marshalling had been very poor, with roads closed until long after the last rider had gone through.
- d) *Farley Green:* Cllr von Radowitz advised of vehicles on the Green the previous evening, and the driving to cause damage to the turf.

58/15 **New Correspondence.**

No new correspondence has been received.

59/15

**Open Forum**

- a) *Posts on grass triangle at Sandy Lane:* Mrs Goddard commented that these were currently sufficiently widely spaced that cars could drive between them. Cllr Brockwell said that they would be replaced shortly.
- b) *Potholes:* members discussed the current problem of potholes, and SCC's stance on compensation.

60/15

**Dates of meetings**

Full Council:	<b>Tuesday 7<sup>th</sup></b> April (bank holiday on 6/4), extraordinary Meeting 27 <sup>th</sup> April.
Annual Meeting:	18 <sup>th</sup> May (elections on the 7 <sup>th</sup> May)
Annual Assembly:	13 <sup>th</sup> April
Facilities:	9 <sup>th</sup> March
Community Dev:	27 <sup>th</sup> April
PPAC:	16 <sup>th</sup> February, 23 <sup>rd</sup> March
Planning:	9 <sup>th</sup> March, 30 <sup>th</sup> March
Village Hall:	30 <sup>th</sup> March

There being no further business, the meeting closed at 9.15pm