



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 5th June 2017 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr S Scott (in the chair), Cllrs J Brockwell, R Hogben, G Robinson, J Rowland
County Cllr K Taylor
1 member of the public
In attendance: The Clerk, Mrs J Cadman

- 108/17 **Apologies for absence:** were received from Cllrs G Firth, MA von Radowitz and P Webb
Apologies were also noted from Borough Cllr R Billington.
- 109/17 **Declarations of interest:** none were made
- 110/17 **Minutes of the Meeting held Monday 8th May 2017:** were agreed as a correct record of the meeting and signed by the Chairman.
- 111/17 **Matters Arising**
98/17: disabled toilet: members noted that work will commence on the 6th June.
104/17: Dog waste bins at Farley Green: prices and siting. Details of a Glasdon 'retriever' dog waste bin at a £185.66 + vat per bin had been circulate prior to the meeting. Members agreed that a further bin was not necessary on Farley Green, and that a notice should be put on the existing bin by the bus shelter to ask dog walkers to deposit dog waste bags there.
- 112/17 **Chairman and Clerks Matters arising**
a) *Website and newsletter report:* an initial meeting has been held to discuss a potential new website, and the use of Facebook and Twitter as communication tools. It is hoped to report further at the July full Council meeting.
b) *Defibrillator report:* the Clerk is awaiting agreement from the insurance company to order a new defibrillator to replace the one stolen at Farley Green.
c) *Albury Produce Show:* as there is nothing in particular to engage with the public about this year, it was agreed not to have a parish council stand at the show.
- 113/17 **Police matters**
The latest police statistics for March are: 1 anti social behavior and one theft in Westonfields, 1 anti social behavior on Shere Road and 1 on Trodds lane, 1 vehicle crime on Guildford lane.
- 114/17 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*
1. *Newlands Corner:* Members noted that SCC have submitted a S38 application to the Planning Inspectorate for permission for: 6 play structures, 40 metres of temporary safety fencing, 8 brass rubbing and magnifying posts and resurfacing 900 sq metres of path, and agreed to discuss this in detail at the planning meeting scheduled for the 26th June.
Mrs Darling advised that Save Newlands Corner group were concerned about two unknowns:
a) CCTV: nothing had been mentioned in the parking application, nor in this current application. If CCTV is intended, this will change the character of the area.
b) Finance: GBC must make a statement about the cost of the proposed play structures and the cost of maintenance.
2. SCC: Cllr Taylor advised that, at the first full SCC Council meeting, he was elected Chairman of the Local Committee.

3. *HGV ban in Shere*: Cllr Brockwell made two points:
 - a) *Quiet Lanes and de-cluttering group*: it had been very clear that the hours spent on this were fruitless, as SCC was working completely independently from the working group, and making and implementing different decisions.
 - b) *Alternative route for HGVs*: he believed that Albury Parish Council would not oppose the ban in Shere, provided Shere supported Albury's request for mitigating measures, as follows:
 - i. No access for HGVs into Little London and Brook
 - ii. The surface water drainage in Park Road to be repaired, together with pipes and kerbing.
 - iii. Work to provide sightlines Park road/New road.
 - iv. Work is undertaken in New Road to repair the field side of the road.
 - v. New Road and Park Road to be included in the winter programme.
 - vi. Better signage at the Sherborne end of New Road.

The Clerk will write to Local Committee setting out this proposal.

115/17 **Committee reports: to receive brief reports on the following:**

Highways: Cllr Scott

- a) *Edgeley Park*: Cllr Scott is trying to get hold of Ian Fowler to discuss the ditch opposite Edgeley Park.
- b) *Bridge at Sherborne*: the repair has now been completed.
- c) *Junction of A248 and A25*: Cllr Taylor confirmed that he had the updated report on the appraisal of this junction and will send it to the Clerk for circulation. He advised that Highways are looking at the whole stretch of the A25 towards Gomshall.
- d) *Memorials on the A25*: Cllr Brockwell was concerned that these are very obtrusive and can be upsetting for others who use the road. Cllr Taylor will check the regulations concerning roadside tributes.

Byways: Cllr von Radowitz

Footpaths: Cllr von Radowitz had emailed Hannah Gutteridge of Surrey County Council on 24th May regarding strimming schedules as Matt Hiley had indicated that he needs to know when to trim footpaths etc. She emailed back the same day that the Countryside Access budget has been significantly reduced this year and Albury currently has no paths on the schedule to be cut as they have had to prioritise paths. She attached the old cutting plan so if there are any paths that urgently require cutting we should let her know and they could either get volunteers to do them or send a contractor if they have enough budget. Any paths that are due for a cut are on the schedule and will not be cut until the beginning of July when they will receive one cut.

Members noted that it would now be necessary for the Parish Council to deal with footpaths, and a new schedule will be drawn up,

Open Spaces – Cllr Rowland

Newlands Corner: Cllr Rowland had no personal objection to the play structures and was inclined to think that they were a good idea as they will encourage children and their parents to visit the site. His only concern was about potential accidents whilst using the structures and how SCC would deal with this. Cllr Taylor was of the view that the proposals were unlikely to go ahead, for financial reasons.

Community Development – Cllr Hogben

- a) *Riverside meadow*: Mike Balshaw has agreed to empty the bin on a regular basis. The Clerk has ordered more dog waste bags for the dispenser. The area is looking good and is being used. The wildflower meadow has been sown
- b) *Roadside*: the troughs have been re-planted.
- c) *Grass cutting*: Cllr Brockwell and the Clerk will review the contract.
- d) *Allotments*: these have now been handed over to the committee of users and will no longer be an item on the full Council agenda, but Cllr Webb, who sits on that committee, can bring back any issues or requests to the Council. The Clerk will formally advise the committee.
- e) *Emergency Plan*: Cllr Robinson is reviewing the plan, drawn up in 2011.

Village Hall – Cllr Brockwell

- a) *Toilets:* work will start on the library toilet on the 6th June, and the disabled access toilet on the 13th June. Cllr Brockwell will ask the Estate to make a contribution towards the electrical work, as some of it is required to make the installation legal.

Planning and Environment

- a) *Larks Way:* this was approved by GBC, despite the Parish Council's objections. It was noted that Cllr Billington did not call in the application on our behalf, and that the basis of the approval is flawed.
- b) *Enforcement:* the cases at Cheynes and Yew Tree Cottage have both been closed. The Clerk will write to GBC and point out that they should check with the Parish Council, which represents the local area, as they would be able to ensure that GBC had the full facts rather than believing what they were told.

116/17 **Finance**

- a) *Cheque list for May 2017* was circulated following the meeting and the total spend for May was reported as £4443.38.
- b) *Annual Governance Statement: Accounting statements 2016/2017:* these had been circulated prior to the meeting, but as the auditors report for 2016/17 had not been received by members, it was agreed to review and agree the annual return and governance statement at the meeting on the 26th June, which will be called as an Extraordinary meeting and will also deal with any planning applications.

117/17 **Plans and Priorities for 2017/18**

Cllr Scott asked members to put forward their priorities for the coming year. It was agreed that the subsequent list was not exhaustive and should be added to by any member both following this meeting and during the year to come.

- a) Neighbourhood Plan.
- b) Database of all areas dealt with by the Parish Council.
- c) Cloud storage
- d) Facebook and Twitter. Approximately 55% of the residents of Albury are of working age and we need to look at new ways of communicating with them.
- e) Website: to be changed to a more up to date image.
- f) Malcolms Bottom: to obtain as a field for the village.
- g) Corner of New Road and the Street: to be landscaped to make the entrance to Albury more welcoming. Cllr Hogben was asked to review the rest of the parish and put forward similar proposals.
- h) Landscaping Farley Green to enhance its natural beauty.
- i) Ask the parish what they would like to see.
- j) Mill race: re-open the views.
- k) Albury Heath: use this centre of the village more.

118/17 **Outstanding matters**

The list was reviewed. The welcome pack will be reviewed, and a discussion to take place with the Albury Trust concerning the use of Albury Signpost.

119/17 **Councillors business:** *for noting or including on a future agenda*

No further matters were raised.

120/17 **New Correspondence**

- a) A letter of thanks for the Community Service award has been received from Janet Edwards and Barbara Watkinson.
- b) A letter of thanks for a grant from the Parish Council has been received from Surrey Air Ambulance and Friends of the Hurtwood.

121/17 **Dates of meetings**

Full Council:	3 rd July, 4 th September.
Planning:	26 th June, 17 th July
Community Dev:	17 th July
Highways:	10 th July
Village Hall:	26 th June

There being no further matters, the meeting closed at 9.15pm