



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on
Monday 4th September 2017 at 7.30pm
In the **Memorial Library** for the transaction of the under mentioned business.



AGENDA

Please ensure that your mobile phone is switched off before the meeting.

- 144/17 **Apologies for absence**
- 145/17 **Declarations of interest:** *Members to ensure that personal and pecuniary interests are declared when appropriate, and that their register of interests is kept up to date.*
- 146/17 **Minutes of the Meeting held Monday 3rd July 2017**
- 147/17 **Matters Arising**
Other than those contained in the agenda.
- 148/17 **Website**
Members to receive a presentation of the proposed new website.
Recommendation: that members agree to continue with the development of this website, with the intention of replacing the current one as soon as feasible. There are no cost implications other than transferring the domain name and continuing hosting costs.
- 149/17 **Chairman and Clerks Matters arising**
- a) *Defibrillator report*
 - i. The cricket club has requested a defibrillator as the nearest, at William IV, is a little distance away. Quotation attached as **Annex 1**.
 - b) *Riverside amenity area:* the Parish Council is required to complete further documentation in order to comply with Sections 24-289 of the Landlord and Tenant Act 1954, as follows:
 - Counterpart lease for signature by chairman and vice chairman
 - Landlords Notice re exclusion of Security of Tenure
 - Statutory declaration, to be sworn in front of a solicitor or Commissioner for Oaths.
 - *Recommendation:* That members authorize the Chairman and Vice Chairman to sign the counterpart lease and landlords notice. That the Clerk is authorized to make the Statutory Declaration on behalf of the Council.The Documentation will be available for inspection at the meeting.
 - c) *Allotments:* the proposed lease is attached as **annex 2**. *Recommendation:* that Council approve the draft lease.
 - d) *Farley Green drainage:* proposal from Poulsom attached as **annex 3**. *Recommendation:* that Council accept the quotation for drainage improvements
 - e) *Insurance:* Came and Co have recommended a three year agreement with Inspire, at a saving of £65 per annum. The Council's previous agreement was for three years, to take advantage of this discount. *Recommendation:* to accept this three year agreement. Details attached as **Annex 4**

- 150/17 **Police matters**
The latest police statistics for June are: 1 anti social behavior in Silent Pool car park, 1 anti social behavior on White Lane, 1 anti social behavior and 1 criminal damage in Trodds Lane.
- 151/17 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*
- 152/17 **Committee reports:** *to receive brief reports on the following:*
Highways: Cllr Scott
Byways: Cllr von Radowitz
Open Spaces – Cllr Rowland
Community Development – Cllr Hoqben: minutes of the meeting held 17th July attached as **annex 5**
Village Hall – Cllr Brockwell: members to receive a summary of the costings for the accessible toilets and the new library kitchen, and the sources of funding. Recommendation: that Council approves the cost of installing the improvements to the hall and library.
Planning and Environment: minutes of the meetings held 17th July and 7th August attached as **annex 6**
- 153/17 **Neighbourhood Plan**
Recommendation: that the Planning Committee are requested to draw up a paper setting out the procedure required to create a Neighbourhood Plan, for presentation to full Council at the October meeting.
- 154/17 **Finance**
a) *Cheque list for July and August 2017* is attached as **Annex 7**
b) *Risk assessment:* current risk assessment check lists for the hall and library, recreation ground, riverside amenity area, financial risk, and general risks will be tabled at the meeting.
c) *Management report to end July 2017:* is attached as **Annex 8**
- 155/17 **Outstanding matters**
The list is attached as **Annex 9**
- 156/17 **Councillors business:** *for noting or including on a future agenda*
- 157/17 **New Correspondence**
a) *London Marathon charitable fund:* Following the recent Prudential Ride London Surrey event, which caused considerable disruption to the lives of villages in the vicinity Surrey Hills Society have written to draw the Council's attention to the London Marathon charitable Trust funds, designed to compensate communities for this disruption and to create a positive outcome to these events. The charity is set up to provide grants for capital projects that inspire and increase the numbers of people regularly taking part in physical activities. *Recommendation:* that Council refers this to the Community Development committee to take forward and to report back to Council in due course.
b) *Albury's Victorian Theatre:* the Church is celebrating the consecration of Albury's church building 175 years ago with a series of Victorian events, starting with a service and Victorian Fete on the 8th October. The PCC have asked the Parish Council if it will take a stall. Further information attached as **Annex 9**
- 158/17 **Dates of meetings**
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| Full Council: | 2 nd October, 6 th November, 4 th December |
| Planning: | 25 th September, 16 th October, 6 th November |
| Community Dev: | 18 th September |
| Highways: | 11 th September |
| Village Hall: | 25 th September |
| SCC Local Committee: | 19 th September, 6 th December, 21 st March |

