



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 2nd October 2017 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr S Scott (in the chair), Cllrs J Brockwell, S Dennis, R Hogben, J Rowland,
MA von Radowitz, P Webb
County Cllr K Taylor
Damian Haynus and Kathryn Welch, Liability Negotiations, Network Rail

In attendance: The Clerk, Mrs J Cadman

Mr Haynus and Ms Welch, representing Network Rail, had attended the meeting to advise on the recently launched consultation under S119a of the Highways Act regarding the proposed closing of Shere Heath crossing. Level crossings are high risk, and Shere Heath is at the top of this category. The crossing will be replaced by a bridge with high sides, as it will be used by horse riders. The crossing is also currently used by children on Duke of Edinburgh trips and by cyclists. There is nothing that can be done to make it safer. The footpath will be diverted by 150 yards to the proposed new bridge, and it is hoped that this work will commence within the next 3 years. The removal of the crossing will have the benefit that it will no longer be necessary for the train to whistle as it approaches.

Cllr Rowland PROPOSED, SECONDED by Cllr Brockwell, that the Parish Council support this proposal. This was agreed unanimously.

- 159/17 **Apologies for absence**
Members noted that, due to the resignation of Cllr Firth, there is a vacancy on the Council, to be filled by co-option if there is no call for an election.
Apologies were noted from Cllr Billington
- 160/17 **Declarations of interest:** Cllr Dennis declared a personal interest in agenda item 167/17, Albury Traffic Calming Feedback, as she lives close to one of the proposed pinch points.
- 161/17 **Minutes of the Meeting held Monday 4th September 2017:** were agreed as a correct copy of the meeting and signed by the Chairman.
- 162/17 **Matters Arising**
No matters were raised other than those contained in the agenda.
- 163/17 **Chairman and Clerks matters arising**
- a) The defibrillator to replace the one that was stolen at Farley Green has been received and installed and the insurance claim completed.
 - b) The Clerk had established that S106 money cannot be used for a defibrillator at Albury Heath, nor for building work at the village hall. Cllr Brockwell advised that Surrey Football Association have funds for defibrillators. Action: the Clerk to advise the Sports Club and to assist them with following this up, if necessary.
 - c) Website: The Clerk advised that it will be necessary to renew the domain for the current site, as the new site will not be ready to go live until the new year. Cllr von Radowitz and the Clerk will shortly be trained to use and update the new website.

164/17 **Police matters**

The latest police statistics for July were: 1 violence and sexual offences near Belmont Copse, 1 public order crime on Dorking Road.

165/17 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*
No members of the public were present

166/17 **Committee reports:** *to receive brief reports on the following:*

Highways: Cllr Scott

- a) Cllr Scott had met with a contractor to look at the whole of the Farley Green drainage, and quotes are awaited.
- b) The flooding at Edgeley Park has decreased markedly, but still needs more work. The pipe had been cleaned with jetters and it had been established that it ends in a sandbag wall. It was suggested that Edgeley Park be asked to resolve the drainage problem as a condition of receiving permission for the proposed shop on their site. Cllr Dennis would add this condition to the letter of objection to the current Edgeley Park proposals agreed by the Planning committee.
- c) Decluttering: Cllr Brockwell reported that Albury is being trialed as an example to other parishes. Agreement has now been reached on which signs will be removed, and this work will be carried out in October.
- d) HGV ban: Shere Parish Council submitted a written question to the last Local committee meeting regarding a potential ban on HGVs through Shere. The Parish Council has previously agreed that it would support the HGV ban in Shere provided the previously noted mitigation measures were carried out by SCC.
- e) Cllr Hogben reported that Sherborne hedge and the Mill stream are both in need to cutting back.

Byways: Cllr von Radowitz

- a) Cllr von Radowitz and Cllr Brockwell had recently met and Cllr von Radowitz is arranging a meeting with Hannah Gutteridge concerning kissing gates.
- b) Ride Lane closure: Cllr Taylor undertook to establish the current status of the proposed TRO. He confirmed that £1500 of funding will come from the Local Committee and £3000 from his allowance. The Parish council will fund the remainder, using S106 money for the capital purchases.

Open Spaces – Cllr Rowland

Recreation ground: Cllr Rowland and Cllr Robinson had visited the recreation ground and had established the following

- i. The legs on the climbing frame are rotten. Cllr Rowland will arrange for their repair.
- ii. The access from Westonfields is very overgrown
- iii. The grass needs cutting. The Clerk advised that the contractor cuts the grass on a regular basis.

Members agreed that the recreation ground should be improved as an amenity to the parish, and should include such items as a trim trail, activities for older children and a running track. Cllr Rowland was asked to develop some ideas and members noted that S106 money and a potential grant from IGas could be used to fund the improvements. He was also asked to look at the access to establish whether better arrangements could be made

Community Development – Cllr Hogben:

- a) Guildford in Bloom: the riverside project and the roadside planters had won the Gold Award for the Best Neighbourhood Project.
- b) The SWT riverside event and barbecue at the end of September had attracted 75

attendees.

- c) Love where you live: this had been disappointing. Action: the Clerk to establish why it was not possible for the GBC team to carry out more work than they did.

Village Hall – Cllr Brockwell:

- a) Access system: the Clerk explained that the Paxton Access system had not worked satisfactorily since it was reinstalled. She had arranged for the contractors to return.
- b) Cllr Brockwell advised that lettings were on target to exceed the £11,000 budgeted income to 31st March 2018.
- c) Increase in letting fees: Cllr Brockwell PROPOSED 2.5% increase in letting fees. This proposed increase was SECONDED by Cllr Hogben, with all in favour.
- d) Lighting: the lighting outside the hall is poor. **Action:** the Estate to be asked if they will provide some low level lighting in the car park. The lighting outside the library will be reviewed.

Planning and Environment:

- a) minutes of the meetings held 4th and 25th September had been circulated prior to the meeting and were noted.
- b) Waverley Local Plan: members noted that comments are due by the 6th October.
- c) Edgeley Park: Cllr Dennis has drafted a response.
- d) Enforcement discussions re Edgeley Park: a meeting to be agreed.

Emergency plan

No report had been received.

167/17

Albury Traffic Calming Feedback

Cllr Hogben reported as follows:

Colin Davis, the traffic consultant engaged by Surrey Hills AONB, was asked to sketch up a suitable, low cost scheme. This was presented at the Surrey Hills AONB **Quiet Lanes and De-cluttering Working Group** Forum recently. It was fully discussed and agreed unanimously that the idea has merit and should move forward as a firm proposal to gain acceptance, in principle, from SCC Highways. All of this would be progressed on the clear understanding that funding from Surrey would not be available.

The suggested route that the Parish Council should take is to present a *petition* from as many local residents as possible to the **Guildford Local Committee** (next Meeting 13 December) to accept the scheme into their programme.

The scheme must be fully costed and, apart from the usual sources of outside funding, perhaps some form of local **Crowd-Funding** could be organized.

All-in-all a good and positive meeting which has given us the real and significant possibility of reducing the traffic speeds between the village gateways!

Obviously, as far as the Parish Council is concerned, this new direction puts a different dimension over what has happened over the past three/four years. The idea now needs the full and enthusiastic co-operation of all councillors and perhaps it is now time for an updated mandate to be given to the Traffic Calming Group to continue to move this idea forward.

All documents referred to had been circulated to members prior to the meeting.

Members thanked Cllr Hogben for all his work on this, but were not prepared to approve what they considered to be an unfinished scheme, and requested that the committee consider the Parish Council's concerns regarding location, possible need for lighting, and the need for detailed costings. Members agreed that local residents should not be approached to sign a petition until this information is received and the parish council has approved a detailed scheme.

Cllr Rowland will join the traffic committee.

VAS: Cllr Brockwell reported that Bahram Assadi had presented drawings for the location of the

poles to hold the equipment, but that this needed revision, which he would discuss with him.

Cllr von Radowitz left the meeting.

- 168/17 **Neighbourhood Plan**
- a) Minutes of the recent meeting were noted.
 - b) Issues raised through the Parish Plan should be included in the Neighbourhood Plan. However, a Neighbourhood Plan will take three years to complete, by which time the Parish Plan will have been in existence for six years. It will be necessary to give consideration to what is still relevant.
 - c) A great deal of the content of a Neighbourhood Plan is evidence based, eg: traffic.
 - d) Local residents will be asked to be involved in due course, after the structure is in place.
- 169/17 **Newlands Corner**
- a) Members considered the request by John Oliver to oppose Cllr Goodman's request to the Secretary of State for the Environment for the Inspectorate's guidance to be relaxed to allow 'small sensitive commercial activities and events to be exempted from the need for Planning Inspectorate consent'. Cllr Hogben PROPOSED that the Parish Council support Mr Oliver in this, SECONDED by Cllr Webb. Cllrs Brockwell and Rowland did not agree. The Motion was carried by 4 votes to 2.
 - b) Members to consider their response to Cllr Goodman's proposals to introduce car parking charges in other areas in Surrey and **agreed** that this should be dealt with by personal response.
- 170/17 **Finance**
- a) *Cheque list for September 2017* had been circulated prior to the meeting and the expenditure of £11,449.24 was noted and approved.
 - b) *Management report to third week September 2017:* had been circulated prior to the meeting. Members noted that the figures are not reconciled to the bank, as it is not an end of month statement.
 - c) *Financial statement to 31st March 2017:* had been circulated prior to the meeting and was noted.
- 171/17 **Outstanding matters**
The list had been circulated prior to the meeting.
- 172/17 **Councillors business: for noting or including on a future agenda**
- a) Members agreed that County and Borough Councillors should be formally invited to the January 2018 meeting of the Parish Council, in order that time can be given to addressing issues that have arisen over the past few months.
- 173/17 **New Correspondence**
- a) *Guildford Book Festival: 8th to 16th October*
 - b) *Leaflets re applying for a school place*
 - c) *Guildford Environmental forum newsletter*
- 174/17 **Dates of meetings**
- | | |
|----------------------|--|
| Full Council: | 6 th November, 4 th December |
| Planning: | 16 th October, 6 th November |
| Community Dev: | 20 th November |
| Highways: | 13 th November |
| Village Hall: | 18 th December |
| SCC Local Committee: | 6 th December, 21 st March |

There being no further business, the meeting closed at 10.04pm.