



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 6th November 2017 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr S Scott (in the chair), Cllrs R Hogben, G Robinson, MA von Radowitz, P Webb

In attendance: The Clerk, Mrs J Cadman

175/17 **Apologies for absence:** were received from Cllrs J Brockwell, S Dennis, J Rowland.
Apologies were also noted from County Cllr K Taylor.

176/17 **Declarations of interest:** none were made.

177/17 **Minutes of the Meeting held Monday 2nd October 2017:** were agreed as a correct record of the meeting and signed by the Chairman.

178/17 **Matters Arising**

167/17b: Defibrillator for the sports club: the Clerk has advised the sports club of this potential funding.

167/17: Traffic Calming: Cllr Hogben raised a point of order concerning the decision made at the previous meeting. He stated that he had accepted the Parish Council's decision and that his action of standing down as Chairman of the Traffic Calming committee confirmed this. He believed, however, that in line with 11a of the Parish Council's standing orders, the question raised concerning the location of the gateways represented a change to a decision which had been previously agreed, and as such should have been ruled out of order. He pointed out that the traffic calming group, which included senior officials from different organisations, had spent two years of research and negotiation to reach the decision to install the gateways in their present position, and that funding was also raised on this basis. He believed that querying the positioning of the gates disregarded this work.

Cllr Hogben confirmed that the question regarding lighting will be dealt with through the decision making process, as will the possible 20mph speed limit. Prices cannot be confirmed at present. The Chairman requested that Cllr Hogben call a meeting of the Traffic Calming committee in order to address these questions, which he agreed to do.

The Chairman advised that this matter will be dealt with in closed session at the December meeting. He also confirmed that members still sought answers to queries raised at the October meeting regarding positioning, lighting and cost.

179/17 **Chairman and Clerks matters arising**

a) *Defibrillator report:* all defibrillators have been recently checked and are in good working order.

b) *Henry Smith Charity:* Cllr Brockwell had asked the Clerk to explore how the Parish Council could assist the Henry Smith charity in Albury. She had approached Rev'd Pearson, the charity's chairman in Albury, and he and the PCC Treasurer had confirmed that the charity would benefit by being more widely advertised, through the Parish Council's website. They also asked to be advised if any member of Council knew of an elderly resident who needed financial assistance.

c) *Website:* Cllr von Radowitz and the Clerk have requested the passwords so that they can start on updates.

180/17 **Police matters**

The latest police statistics for August: 1 anti social behaviour in Trodds Lane; 1 anti social behaviour on Chilworth road; 2 anti social behaviour on Shere Road, 1 violence and sexual offences on Shere Road.

181/17 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*
No members of the public were present.

182/17 **Committee reports:** *to receive brief reports on the following:*
Highways: Cllr Scott: a new drainage system is being investigated for Farley Green. GBC have indicated that S106 Open Spaces money could be used for this sort of work, where a development has had a material effect on its surroundings.

Byways: Cllr von Radowitz: Cllr von Radowitz has now spoken to John Baker, from the Countryside Access team. He has advised her that kissing gates are the responsibility of the landowner and asked her to mark the location of all those that need attention on a map, and he will speak to the landowners. Cllr von Radowitz asked members to advise her of any kissing gates that they know that need repair or replacement.

Open Spaces – Cllr Rowland: no report had been received.

Community Development – Cllr Hogben:

- a) Riverside meadow: the area has become very popular for dog walkers and Cllr Hogben has put up a notice advising residents that it is not a dog exercising area. It seems to have had a good effect.
- b) S106 money: Cllr Hogben would like to put a trim trail in the meadow, and will discuss how best to share S106 money between this and the recreation ground with Cllr Rowland.
- c) Traffic calming: flower troughs: Cllr Hogben advised that these need re-planting for the winter.

Village Hall – Cllr Brockwell:

- a) The Clerk advised that the entry system has been rectified by Direct Security, and the box in the hall has been mended. She will now re-commission all fobs so that the code on the key safe can be changed at the beginning of December
- b) Members requested that urgent attention is given to improving the lighting around the hall and car park.

Planning and Environment: minutes of the meeting held 16th October had been circulated prior to the meeting.

Emergency plan: Cllr Robinson advised that this still needs some work to update contact details, and he will submit a draft at the December meeting.

183/17 **Neighbourhood Plan**
Deferred to the December meeting.

184/17 **Finance**

- a) *Cheque list for October 2017* had been circulated prior to the meeting and the expenditure of £1997.84 was noted and approved.
- b) *Management report to third week October 2017:* had been circulated prior to the meeting. Members noted that the figures are not reconciled to the bank, as it is not an end of month statement.
- c) *Management report as at end of September 2017:* had been circulated prior to the meeting and was noted and approved.
- d) *Draft budget for 2018/19.* Members noted that the budget will not be finalised until the number of Band D properties in the Parish is advised by GBC, as this will inform the precept. The Clerk ran through the draft figures and asked that she be advised of any projects that members wished to undertake in the next financial year, so that the cost could be included in the final budget.
- e) *Internal audit:* Local Government finance and audit regulations require that an interim audit is carried out during the year. A report will be tabled at the December meeting.

185/17 **Outstanding matters**
The list had been circulated prior to the meeting.

186/17 **Councillors business:** *for noting or including on a future agenda*

- a) *Albury Matters:* Cllr Hogben will review the newsletter and decide whether he would be in a position to produce one in early spring, and will report on this at the December meeting.
- b) *Cesspit overflow from Kirkbury, Shophouse Lane*
Cllr von Radowitz had spoken to Doug Chandler the previous day, who advised that raw sewage was being pumped from Kirkbury onto Shophouse Lane and was running down the road, resulting in a pool directly outside Resmoor. He had knocked on the door of Kirkbury but there was no-one in. Later in the morning, there were several vehicles outside the property, a Thames Water van in the driveway and several people gathered around the property's cesspit which is located in the front drive. Doug Chandler mentioned that the occupants of Kirkbury had constructed a pipe to pump any overflow directly from the top cesspit onto the road.
- c) Surrey Hills newsletter and updates: it was understood that the Parish Council should be receiving these by email, which is not currently happening. The Clerk will pursue this.

187/17 **New Correspondence**

- a) CPRE newsletter

188/17 **Dates of meetings**

Full Council:	4 th December
Planning:	27 th November
Community Dev:	20 th November
Highways:	13 th November – this meeting has been cancelled.
Village Hall:	18 th December
SCC Local Committee:	6 th December, 21 st March

There being no further business, the meeting closed at 8.15pm.