



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on

**Monday 5<sup>th</sup> March 2018 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr S Scott (in the chair), Cllrs S Dennis, R Hogben, G Robinson,  
P Webb, P Yeoman  
County Cllr K Taylor  
**In attendance:** The Clerk, Mrs J Cadman

- 29/18 **Apologies for absence:** were received from Cllrs J Brockwell, J Rowland and M A von Radowitz
- 30/18 **Declarations of interest:** none were made
- 31/18 **Minutes of the Meeting held Monday 8<sup>th</sup> January 2018:** were agreed as a correct copy of the meeting and signed by the Chairman.
- 32/18 **Matters Arising**  
Other than those contained in the agenda.  
*18/18 Village Hall Entry System:* members noted that the contractor had rectified the fault reported last month, all fobs have been reactivated and the entry system is now in full working order.  
*18/18: Fishing Tackle Shop:* Members recognised that the premises had potential as a destination/convenience shop capable of meeting local needs and attracting customers from a wider area and could be viable because of a large floor area. Members were in agreement that it should not rival or detract from Pratt stores but compliment and offer the possibility of a new home for the post office and sorting office should that need arise in the future. A viable shop would make a great difference to the community, and the Trustees of the Estate want to support this initiative. As a result, the Estate is allowing lea-way on a decision until the early summer.  
Members agreed that an advertisement should be placed in the Convenience Store Magazine, at an introductory cost of £590 + vat and that the Estate should be asked to contribute by paying half the cost. Cllr Scott will discuss the content of the advertisement with Michael Baxter and with the editor of the magazine and will also seek some editorial. The Estate will also be approached to ascertain whether accommodation could be made available for the tenant.  
Proposed by Cllr Robinson, Seconded by Cllr Dennis, all in favour.
- 26/18a: *Allotments:* a report on allotment usage is deferred to the April meeting.
- 26/18b: *S106 monies:* a report on potential expenditure in the recreation ground is deferred to the April meeting.
- 33/18 **Chairman and Clerks matters arising**
- Data Protection General Regulations:* members received an update from the Clerk and noted that she is to attend further training at GBC offices the following week.
  - Defibrillator report:* the report on the location of the defibrillator at Newlands Corner is deferred to the April meeting
  - Website Report:* members ratified the appointment of the website administrator Julia McClung, as agreed by email circulation. The Clerk confirmed that it should be possible to have the Parish website up and running by the end of March 2018, in line with the auditors request.

Proposed by Cllr Dennis, seconded by Cllr Webb, all in favour.

- d) *Stockhouse Farm*: Leathwaite, the developers for the 4 dwellings at land at Hunters Hill, have proposed that the development be called Stockhouse Farm, for historical reasons. Members agreed this to be appropriate.
- e) *Playground climbing frame*: the climbing frame has been taped off so that it cannot be used, as it is unsafe. The Clerk has been advised that it is beyond economic repair, but will seek a second opinion from GBC parks and leisure department. Members agreed that it should be removed, together with the bark surfacing and the timber surround, and the area returned to grass, subject to a second opinion on its viability.

34/18 **Police matters**

The latest police statistics for the area for December are as follows: 2 anti social behaviour on Shere Road, in different parking areas; 1 anti social behaviour and 1 criminal damage on Trodds Lane; 2 drugs crimes on or near Drove Road. These were noted.

35/18 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*  
Cllr Taylor advised as follows:

- a) *Schools*: SCC have just completed secondary school admissions and have been able to give 95% of children their choice of school, despite a 7% increase in applicants. He clarified that additional new schools will be built according to needs identified in the Local Plan.
- b) *Highways*: Cllr Taylor would report further under agenda item 36/18.

36/18 **Committee reports:** *to receive brief reports on the following:*

Highways: Cllr Scott

- a) Cllr Scott and Cllr Yeoman had met to consider the Farley Green flood relief ideas.
- b) *Footpaths*: Cllr Yeoman has looked over the maintenance schedules and is now reviewing footpaths in the parish to ascertain which need to be prioritised. Recommendations will be brought to the parish council in April. The footpath map will be added to the Parish and Neighbourhood Plan websites.
- c) *Winter programme*: Guildford Tipper Hire had provided extra grit during the recent bad weather. Cllr Taylor advised that SCC spend around £2.5m per annum on the winter programme but have to make savings of around £340,000 and are re-prioritising the roads that they grit.
- d) *Local Committee 21<sup>st</sup> March*: members of the committee have received an indication of what road works will be carried out in 2018/19 under the Horizon programme. In Albury, two roads are due for re surfacing work: New Road and Guildford Lane. Cllr Taylor undertook to discuss the question of kerbing to New Road with the Horizon team and it was noted that the schedule refers to asphaltting. Members requested that this work is carried out after IGas have finished laying their pipes. The designated area is the junction of the A248 to Heath lane. Guildford Lane will receive surface dressing from the A248 to the junction with White lane. Major maintenance work will also be carried out in Dorking Road Chilworth, from Mill Lane to Blacksmith Lane.

Byways: Cllr von Radowitz: Ride Lane closure

The damage done in Ride Lane has not yet been repaired. Cllr Taylor reported that he had spoken to Hannah Gutteridge, who had advised that the bollards will be reinforced to prevent this damage reoccurring.

Open Spaces – Cllr Rowland

Renovations to recreation ground: deferred

Community Development: Cllr Hogben questioned the remit of the Traffic Committee and the exclusion of the experts from its proposed first meeting. Cllr Robinson explained that the new committee took into account all the traffic issues in the parish, not just those in the village centre and would be able to deal with each individual issue, with the relevant expertise called in.

Village Hall – Cllr Brockwell:

- a) The new flooring in the entrance and toilet area has been completed.
- b) Bookings are healthy

Planning and Environment: Cllr Dennis:

- a) Minutes of planning meeting held 8<sup>th</sup> and 29<sup>th</sup> January had been circulated prior to the meeting and were agreed.
- b) Cllr Dennis has asked Dan Knowles, GBC, to attend a planning meeting to provide training and answer questions on planning, neighbourhood planning and the use of S106 monies.
- c) *Edgeley Park*: the next Licencing committee meeting is on the 26<sup>th</sup> March. No agenda has been issued to date and will not be available until a week before the meeting. It is unclear at this stage if Edgeley Park and the Sun Club extension to license will be on it.
- d) *Enforcement*: Cllr Dennis had raised outstanding enforcement issues with GBC.

23718 **Neighbourhood Plan**

Cllr Dennis reported as follows:

- a) *Administrator costs*: the costs for January had been £354 and forecast expenditure on salary were estimated at £676 per month for the next two months. At 13 hours a week for 45 weeks p.a., the administrator costs will be approximately £7605 p.a. for the next two years. Members noted that there may be additional costs for unplanned extra hours worked.

38/18 **Finance**

- a) *Cheque list for February 2018* had been circulated prior to the meeting and the expenditure for the period of £7453.07 was noted and approved.
- b) *Management report January 2018*: had been circulated prior to the meeting and members approved the reported income and expenditure against budget,
- c) *Bank reconciliation statement to 31<sup>st</sup> January 2018*: had been circulated prior to the meeting and was noted.
- d) *Grants*: Members agreed the following grants, noting that SALV had already received a grant from the Parish Council this year: £250 each to Albury Church PCC; The Hurtwood; Surrey Air Ambulance; the Saxon Church.  
Proposed by Cllr Dennis, Seconded by Cllr Robinson, all in favour.

39/18 **Councillors business: for noting or including on a future agenda**

- a) *Training for Councillors*: Cllr Webb requested training on the Code of Conduct and other matters relevant to the role of parish councillor. The Clerk will investigate current courses with SSALC and GBC.

40/18 **New Correspondence**

- a) *Letter from the Samson Centre for MS*: members noted the request for financial help, but agreed that at present the centre had no direct connection with this parish.
- b) *Sale of GBC heritage buildings*: The Guildford Heritage Forum had requested information on any buildings in this parish owned by GBC, as the Borough Council is currently planning to sell a number of historic properties in the borough. Members noted that the Council Executive has voted to sell West Lodge, the only remaining complete building in the Chilworth Gunpowder Mills Scheduled Monument.

29/18 **Dates of meetings**

Full Council:	5 <sup>th</sup> March, 9 <sup>th</sup> April
Annual meeting:	14 <sup>th</sup> May
Planning:	19 <sup>th</sup> February, 12 <sup>th</sup> March
Village Hall:	12 <sup>th</sup> March. Postponed, as Cllr Brockwell is away.
Annual Assembly:	16 <sup>th</sup> April
SCC Local Committee:	21 <sup>st</sup> March

