



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on
Monday 7th October at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Public Question Time: Cllr Billington advised the Parish Council of the large number of travellers in the area. This was noted.

Present: Cllr J Rowland (in the chair), Cllrs S Bevan, S Dennis, P Gellatly, G Robinson,
P Yeoman
County Cllr K Taylor
Borough Cllr, The Mayor, R Billington

In attendance: The Clerk, Mrs J Cadman

103/19 **Apologies for absence:** were received from Cllr Brockwell

104/19 **Declarations of interest:** Cllr Yeoman declared an interest in agenda item 107/19: 94/19c
Guildford Lane, as an employee of Albury Estate.

105/19 **Minutes of the Meeting held Monday 2nd September 2019:** were agreed as a correct record of the meeting and signed by the Chairman.
Cllr Gellatly raised a query concerning the ditch at Farley Green and the Clerk confirmed that it was her understanding that Thames Water, rather than the Environment Agency, had inspected and found nothing. Cllr Gellatly will keep an eye on it.

PG

106/19 **Councillor Co-option:** Stuart Bevan was Proposed by Cllr Rowland, Seconded by Cllr Dennis, with all in favour. Cllr Bevan signed the Declaration of Acceptance of Office.

107/19 **Matters Arising**

Other than those contained in the agenda.

- a) *94/19a: defibrillator:* the cabinet for the defibrillator at William IV has been received and will be installed on Cllr Brockwell's return. Members discussed the change of site for the Westonfields defibrillator, which will be installed in the church porch once a Faculty has been received. The Clerk will install notices at the old site and on the church wall to advertise its position.
- b) *94/19c: Guildford Lane:* Michael Baxter was of the view that nothing could be done to prevent the build up of silt on the road, but members understood that if the flow of water was diverted this would ease the problem. Cllr Yeoman and the Clerk will investigate, Cllr Taylor will then ask for the help of SCC Countryside Access and SWT, as this is a bridleway (258).
- c) *94/19d: Farley Green bank:* Cllr Yeoman confirmed that the log had been placed by the contractor to protect the corner while the grass seed established. He will remove it.
- d) *95/19c: Climate change:* a talk has been arranged for the Annual Assembly on the 20th April.
- e) *96/19: police matters:* a response is awaited from the Police Crime Commissioner and the Chief Inspector of Surrey. The Clerk has sent a reminder.

Clerk

PY/Clerk
KT

PY

Clerk

- f) *100/19: RBL soldiers:* Cllr Gellatly and Cllr Brockwell will move them after Remembrance Sunday.

JB/PG

108/19 **Chairman and Clerks matters arising**

- a) Bins on heath: Members considered whether to purchase new bins and contract with GBC to empty them, or to remove all bins. Cllr Rowland Proposed that they should all be removed and the site monitored. This was Seconded by Cllr Robinson, with all in favour.

109/19 **Police matters:** Crime statistics for August: 2 offences at Drove Road: anti social behaviour and drugs; 2 offences at Silent Pool car park: criminal damage and arson and other theft; 1 burglary on Guildford Lane.

110/19 **Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) Finger post at the end of Brook Lane – deferred to November meeting.
b) Village gateways – deferred to November meeting
c) Solar panel on VAS: members agreed to investigate the cost of purchasing a VAS for each end of the village. The Clerk will look at the options and consult with Bahram Assadi.
d) The collapsed side of the road near the Mill Race has been repaired.

Clerk

Outdoor maintenance: Cllr Yeoman

- a) Grass verge at the corner of New Road: Cllr Yeoman had spoken to Patrick Giles (SCC) who advised that it was the practice to cut 1 metre from the highway. He agreed that this area had been cut previously, and although it is now the practice to allow wildflowers to establish, he will talk to the contractor about increasing their cutting area.
b) Brook Hill: Ben Nicholson will flail cut this area when commitments allow, at no charge.
c) Benches for recreation ground: members reviewed the options and **agreed** to purchase a junior picnic bench for £295 from NBB Recycled Furniture and a full size recycled plastic picnic bench from Earth Anchors at £395. Proposed by Cllr Robinson, Seconded by Cllr Dennis, all in favour.

PY

Open Spaces: Cllr Rowland

- a) New equipment and safety report: the new exercise equipment is in place, awaiting one pedal before it can be fully used. An inspection report has been requested, which will encompass all equipment on site, and it is then planned to have an official launch and to ask the Mayor to attend.
b) Proposal for further recreation ground equipment: members considered the proposal to install a zipwire at the recreation ground, noting that the contractor had advised that it was the most popular piece of equipment that they installed. Noting that this is the only play area that the parish can provide, and that there is adequate space for additional equipment, Cllr Dennis Proposed the installation of a zipwire, at a cost of £9997.63 plus vat, Seconded by Cllr Robinson. Cllr Gellatly abstained, all others in favour.
c) Cricket club floodlights: report from Cllr Brockwell: deferred to November meeting
d) Remedial work. Members **agreed** that the remedial work proposed by the contractor, which comprised the replacement of two sets of swing seats and two areas of safer surfacing, laid over the existing surfacing, and the removal of the timber edging, should be carried out, both for the enjoyment of users and for health and safety reasons.

JB

Proposed by Cllr Robinson, Seconded by Cllr Yeoman, all in favour. Cllr Yeoman will arrange for the bark under the multiplay to be topped up. **PY**

- e) Minor maintenance: The Clerk was aware of a number of small maintenance jobs throughout the parish, including some work in the playground, and suggested that the Council might employ a handyman for a certain number of hours per month. This was agreed, subject to members submitting a list of possible work, to be collated and added to by the Clerk and considered at the November meeting. **All**

Planning and Environment: Cllr Gellatly

- a) Minutes of the meeting held 23rd September: noted and approved.
b) Letter to Enforcement: previously circulated. Members noted that the Enforcement department at GBC had dealt with two of the long outstanding issues and were now taking action with regard to the enforcement issue at Little London, which was first reported in 2015.

Village Hall: Cllr Brockwell

- a) Quotations for internal decoration of hall: One further quotation was awaited:
Agenda item: November meeting.
b) Hall curtains: the current curtains are now over 25 years old and are deteriorating. Members agreed that the Clerk should seek quotes for blackout blinds. **Clerk**

Allotments: Cllr Robinson

- a) Community orchard: members agreed that this concept should reach a resolution and it was hoped that it would be possible to arrange a presentation shortly. Cllr Robinson would ask all allotment holders for their views and their interest in getting involved. **GR**
b) Vacant allotments: an advertisement has been sent to Shere and Chilworth parish magazines.

Communications: Cllr Dennis

- a) Council email addresses: these are now available and all members were asked to take them up, and to advise the Clerk that they had done so, before the next meeting.
b) work on the website is ongoing. **SD**
c) Albury Matters: Cllr Dennis will work on this in the next few weeks.

111/19 **Neighbourhood Plan**

Cllr Dennis regretted that the planned meeting on the 24th September had not been able to take place, due to the GBC representatives being unable to attend at short notice, and hoped to re-arrange this shortly.

112/19 **Finance**

- a) Payment list for September 2019: members approved the payment list and expenditure for the period of £2421.91.
b) Management report for September: noted.
c) Bank reconciliation statement for current account: September 2019
Members noted and agreed the bank reconciliation, to be signed by the Chairman of Finance.

113/19 **Councillors business:** for noting or including on a future agenda

- a) *Ponding on Farley Green:* it was noted that there is an area of flooding on Farley Green, near the pond. The pipe from the pond does not seem to be blocked, it is supposed that this is the result of recent heavy rain, and this area being the lowest point on the Green, but will be investigated further.

- b) *The Warren*: the work done to the ditch at the Warren three years ago needs to be re-done, as the ditch is now full again and will potentially flood Church Lane and Westonfields. Remedial work will be investigated.

114/19 **New Correspondence:** *tabled at the meeting.*
No new correspondence had been received.

115/19 **Dates of meetings**

Full Council:

4th November, 2nd December

Planning:

14th October, 4th November

Highways & maintenance

Communications