



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on  
**Monday 4<sup>th</sup> May 2020 at 7.30pm**  
**BY REMOTE ACCESS**



**Present:** Cllr J Rowland (in the chair), Cllrs S Bevan, J Brockwell, S Dennis, P Gellatly, G Robinson, P Yeoman  
County Cllr K Taylor  
Borough Cllr R Billington  
**In attendance:** The Clerk, Mrs J Cadman

048/20 **Apologies for absence:** All members were present.

049/20 **Declarations of interest:** none were made

050/20 **Minutes of the Meeting held Monday 13<sup>th</sup> April:** the minutes, as amended by corrections sent by Cllr Dennis shortly before the meeting, were approved.

051/20 **Matters Arising**

Other than those contained in the agenda.

- a) *Covid 19:* Cllr Dennis reported that the volunteer network was working well. Most requests were for the collection of prescriptions.
- b) *VE Day celebrations:* the 'stay at home' celebrations had been posted on the website and on Facebook.
- c) *Edgeley Park:* letter from Haulfryns Solicitor: Tozers had addressed some of the information requested but had not advised how many residents were still on site and whether there had been any cases of Covid 19. The Clerk had written to request this information but had not yet received a reply. Cllr Rowland wished to wait for this reply before taking further action, other members wished to seek assurances from Environmental Health and the police. Cllr Billington agreed to talk to the Head of Environmental Health the following evening and a decision on further action would be taken once it had been ascertained whether GBC had received satisfactory information from Haulfryn regarding the arrangements at Edgeley Park during the pandemic.

d) *Tuppers Alley:* a response is awaited from GBC. Cllr Jones had agreed to assist with this.

052/20 **Chairman and Clerks matters arising**

No additional matters were raised.

053/20 **Police matters:**

- a) Crimes recorded : this information is not currently on the Police website, but the website design and accessibility is generally improved

054/20 **Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) *Speed data comparisons:* the Clerk is awaiting responses from other Parish Council Clerks and would circulate this once received. Cllr Taylor commented that there is a serious speeding problem during lockdown. Clerk
- b) *Road maintenance:* Cllr Taylor advised that government had agreed that normal road maintenance could be carried out, subject to social distancing.
- c) *Meeting:* a meeting of the H&B committee will take place on Tuesday 12<sup>th</sup> May at 7.30pm, by conference call.
- d) *Mayor House Farm:* Cllr Bevan reported that the public footpath had been closed by the owners, with a notice that says that this is with the agreement of SCC. The Clerk will discuss this with SCC Rights of Way. Clerk
- e) *Snow Ploughs:* Cllr Brockwell advised that the SCC snowploughs are still at Home Farm, where they were left by the last contractor, despite having advised SCC that they should be collected. Cllr Taylor undertook to follow this up. KT

Outdoor maintenance: Cllr Yeoman

- a) Our handyman will repair the benches and seats in the amenity area.
- b) Our handyman has painted the bus shelters.
- c) Matt Hiley will dig the grips where discussed.
- d) Our handyman has cleaned the pinchpoint chimneys. They are still dark and consideration will be given to how they could be made more visible.

Open Spaces: Cllr Rowland

- a) Drain Survey at Shophouse Lane: Cllr Rowland advised that Mint Construction will provide a price to investigate the drain, which appears to be blocked. JR
- b) Church Lane ditch: Cllr Rowland had discussed the work needed to the ditch with Michael Baxter and had ascertained that the Estate were not planning any work here. Matt Hiley would be asked to trim the ditch and the issues will be discussed with SCC Rights of Way. JR
- c) Farley Green ditches:
  - i. Mr Chandler will be asked to clear the silt where he had dug out the top of the west ditch, near Farley Hall
  - ii. Work to the ditch on Shophouse lane is mainly needed at the top end, where the pipes also need to be unblocked. Mint Construction have quoted £460 to clear all the ditches, with the silt being used to build up the banks Clerk
  - iii. the septic tank at Heatherview is very close to the ditch, and the discharge into the ditch is noxious. This ditch discharges into the pond. The Clerk will write to the owner. JR  
KT
  - iv. Ditch at The House: Matt Hiley will deal with this.
  - v. Silt on Guildford Lane: Cllr Taylor will ascertain whether this has been cleared.

Planning and Environment: Cllr Gellatly

- a) Minutes of remote planning meeting 20<sup>th</sup> April: were noted and approved.
- b) Enforcement: one case has been closed. Jacquin Cottage has now received an enforcement notice. Two cases should be removed: Meadside and Church Lane: in both cases the issue has been resolved.

Village Hall: Cllr Brockwell

The Clerk has applied for Small Business Rate Relief  
The Hall and Library remain closed.

Allotments: Cllr Robinson PY

- a) An allotment has been let.
- b) The grassed area at the foot of the allotments needs spraying off, but strimming first. Cllr Yeoman will ask Matt Hiley to do this.

Communications: Cllr Dennis

SB

- a) *Facebook*: Cllr Bevan reported that the Council page is live and that he will put a link to the Council website.
- b) *Albury Matters*: Cllr Dennis is aiming to send out the next edition of Albury Matters with the July parish magazine, depending on the availability of printers and distributors.
- c) *SALV*: is raising funds for a broadband link to the surgery to facilitate consultations between doctors and patients. It has recently funded a 'hole in the wall' style prescription dispenser.

SD

055/20 **Neighbourhood Plan**

- a) The Steering Group Committee had met the previous week and reports had been presented from the various task groups. The Rural Enterprise group had not reported, as they could not approach businesses at this difficult time. Sites were also awaited from landowners who want to put them forward for potential affordable housing. The deadline is the end of May.
- b) Members considered whether to put forward Parish Council land as part of the current call for sites under the NP. The land in question is Farley Green, which is common land, and the recreation ground, an amenity space. Members agreed that neither of these were appropriate for development and should not be considered. Proposed by Cllr Rowland, Seconded by Cllr Bevan, 6 in favour, one absence.

056/20 **Finance**

- a) Payment list for April 2020: members approved the payment list and expenditure for the period of £5136.89.
- b) Management report for March : Members noted that this represented final income and expenditure, but is subject to some changes in charges to cost centres before finally agreed for the internal audit, due at the end of May.
- c) Bank reconciliation statement for current account: March: Members noted and agreed the bank reconciliation, to be signed by the Chairman of Finance.

057/20 **Councillors business:** for noting or including on a future agenda  
No further matters were raised.

058/20 **New Correspondence:**

*None received.*

059/20 **Dates of meetings**

Full Council: 1<sup>st</sup> June, 6<sup>th</sup> July  
Planning: 11<sup>th</sup> May, 1<sup>st</sup> June  
Highways & maintenance  
Communications

The meeting closed at 9.40pm.