



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on
Monday 7th September 2020 at 7.30pm
BY REMOTE ACCESS



Present: Cllr J Brockwell (in the chair), Cllrs S Bevan, S Dennis, P Gellatly.
Borough Cllr R Billington
County Cllr K Taylor

In attendance: The Clerk, Mrs J Cadman

- 084/20 **Apologies for absence:** were received from Cllrs G Robinson and J Rowland. Subsequent to the meeting, Cllr Yeoman advised that he had been unable to gain access.
- 085/20 **Declarations of interest:** Cllr Dennis declared a personal interest in agenda item 092/20 as her husband is involved in the enterprise. She did not take part in the discussion of this item.
- 086/20 **Minutes of the Meeting held Monday July 2020 :** these were approved by all present, after the following amendments:
076/20a: Cllr Gellatly had approved the three bins on the heath, on a year's trial, during which time more financial support would be sought.
076b/20: Cllr Dennis confirmed that Ms Laffar's main employment is as NP Administrator, and that her role will cease when the NP is completed. Cllr Dennis confirmed that the minutes as recorded do not reflect what was agreed at the July meeting. This matter was deferred to the October meeting.
079/20: sites had been received from landowners. Delete landlords.
- 087/20 **Matters Arising**
Other than those contained in the agenda.
081/20b: Knotweed on Farley Green: The Clerk reported that she had sought help from the Borough Council parks department, but had not heard back. Members discussed whether this was also the responsibility of the adjoining property. Cllr Brockwell undertook to ascertain whether the Council own the whole of the ditch, or just the Green side.
- 088 /20 **Chairman and Clerks matters arising**
- a) *Parish Council meetings during the ongoing pandemic:* The Clerk advised that current advice for meetings was a 2 metre distance and face masks to be worn during the meeting. It was agreed to continue with remote meetings and re-assess on a monthly basis.
 - b) *Parish Council insurance:* the insurance provided by Pen and Co, recommended by Came and Co was accepted by all present, together with the proposed three year agreement. Proposed by Cllr Brockwell, Seconded by Cllr Bevan, all in favour.
 - c) *Tree Planting:* Cllr Taylor explained that the County Council is committed to planting 1.2 million trees over the next 10 years, and are seeking sites. He added that the County Council would also be seeking volunteers to water and maintain the trees after planting.

Cllr Brockwell suggested that the public footpath from Park Road to Chantry Lane, Shere (FP 148) might be a suitable site, as the current tree planting did not cover the whole length. The proposed part to be planted would be in Shere Parish, on Estate Land.

Cllr Gellatly asked for reassurance that the trees would be sourced in England.

- d) *Unitary authority:* Cllr Taylor advised that this concept had been included in the Conservative manifesto. More detail would be available in the autumn, when the White Paper was published. It appeared likely that SCC will become an unitary authority, with an East West divide and that Central Government would delegate more authority to them, and they would delegate more authority to Parish Councils. He confirmed that Parish Councils would very likely have more influence on planning matters.

090/20 **Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) *Meeting:* Cllr Brockwell will discuss dates for a meeting with the Clerk.
- b) *Guildford Lane:* Cllr Taylor had asked Patrick Giles to deal with the silt, accepted as a symptom of the problem. He would also discuss the delay in dealing with the grips and ditch with SCC Countryside Access.
- c) *Snow Plough:* Cllr Brockwell advised Cllr Taylor that SCC's snow ploughs were still at Home Farm, where they have been for some years now.
- d) *Closure of Sherborne due to partial road collapse:* Cllr Taylor advised that the road should be re-opened by the 20th of this month.

Outdoor maintenance: Cllr Yeoman

- a) *Church lane:* The Clerk reported that SCC Countryside Access had agreed to the Parish Council engaging contactors to do the necessary work to the ditch, and they would reimburse the full cost. Cllr Rowland is to meet Michael Baxter and Cllr Yeoman this week to agree on the scope of work, which will then be used to obtain a quotation.

Open Spaces: Cllr Rowland

No report had been received.

Planning and Environment: Cllr Gellatly

- a) minutes of planning meeting 3rd August: to be circulated
- b) *enforcement:* the sports pavilion had been added to the list, as the new pavilion had not been built according to the agreed plans, regarding the storage building adjacent.
- c) *White paper on planning:* It was noted that this proposed government paper would have a significant effect on all local planning.

Village Hall: Cllr Brockwell

- a) *village hall re-opening:* members noted the following:
 - the library will not be used for the time being
 - the hall will only be used to ¼ of its capacity: 25 people at most.
 - The kitchen will not be used.
 - The Clerk had conducted a risk assessment, using current Government guidelines, and this would be given to all users, who would be allowed to use the hall on a case by case basis.
- b) *Outstanding debtors:* The Clerk and Cllr Brockwell will draw up a list during the month and circulate it to all members, for an agreement at the next meeting on how to proceed. She will also check the procedure for using the Small Claims Court.

Allotments: Cllr Robinson

Two allotment holders have not paid their fees for this year. The Clerk is chasing the payment.

Communications: Cllr Dennis

- a) Albury Mattees was circulated in July, the next edition will be in the winter. Cllr Dennis had received good feedback about the slightly larger size.
- b) Cllr Dennis and Tracy Laffar will continue to work on the website.

091/20 **Neighbourhood Plan**

Minutes from the Steering Group meeting dated 22nd July attached.

092/20 **Broadband: B4SH**

Members were asked to consider a grant of £7,500 to B4SH to allow the company to provide broadband to the Parish areas of Farley Green, Albury Heath and Albury South. Cllr Brockwell outlined the advantages to the Parish of high speed broadband, particularly with so many now working and studying from home, and the high cost of laying the cable through the Parish.

Cllr Brockwell will provide a map that shows where the broadband reaches at present.

He advised that the Borough Council is working with B4SH and is being very helpful.

The Clerk advised that the S137 allowance for each parishioner was £8.32, and this expenditure would equate to £8.15 per parishioner.

Cllr Brockwell said B4SH is pursuing the government voucher scheme and has now received approval. Cllr Dennis asked if there was the possibility of CIL money for this purpose.

Members **Agreed** to defer this item for a decision at the October meeting.

092/20 **Finance**

- a) Payment list for July and August 2020:
Recommendation: members approved the payment list and expenditure for the period of £10,886.82
- b) Management report to end August 2020: noted and approved
- c) Bank reconciliation to end August: noted and approved.

093/20 **Councillors business:** for noting or including on a future agenda

- a) *Sherborne Hedge:* this needs cutting. Cllr Brockwell will ask the Estate if their contractor is due to do their hedge shortly.
- b) *Sorting office:* this is now closed and post is delivered from Guildford.
- c) *King William IV:* will re-open.
- d) *Mayor House Farm:* a reply is awaited from SCC Rights of Way.
- e) *Litter Pick:* Cllr Brockwell will circulate some proposed dates.
- f) Cllr Dennis asked what CIL money has accrued for recent developments in the Parish and what it can be used for. The Clerk will investigate and report at the October meeting.

094/20 **New Correspondence:**

None received.

095/20 **Dates of meetings**

Full Council:	5 th October, 2 nd November, 7 th December
Planning:	14 th September, 5 th October
Highways & maintenance	
Communications	

The meeting closed at 9.13 pm.

