



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING Local Government Act 1972

Minutes of meeting of Albury Parish Council held on
Monday 9th September, 2022 at 7:30 pm in the Village Hall
for the transaction of the under-mentioned business.

A member of the public attended the meeting. They were looking for an update on the Your Fund Surrey application, which the Clerk is working with a resident on and waiting to hear back from the team. They were also looking for an update of recent anti-social behaviour. The Clerk and Cllr Brockwell informed on their meeting with the PCSOs and GBC about the issues.

Present: Cllrs A. McCann, J. Brockwell, P. Gellatly, S. Bevan, and S. Dennis.
County Cllr R. Hughes.

In attendance: The Clerk, Ms. C. Bishop-Wright.

127/22 **Election of Chair:** Cllr Bevan to take over as Chair for 4 months up to and including December.

128/22 **Apologies for absence:**
Cllrs G. Robinson and P. Yeoman
Borough Cllr D. Jones

129/22 **Declaration of interest:**
None received.

130/22 **Minutes of the meeting held 4th July:** agreed as a correct record of the meeting.

131/22 **Brief Report from Borough Councillors**

Borough Cllr Jones left the Clerk with some notes in her absence.

- a) *Household Support Fund Application* – There is a £300 grant open to anyone on a low income who needs help with food or fuel costs. The applications close on 30th September, unless funds run out earlier. Details of how to apply for the fund are available on the Albury Parish Website and the Guildford Borough Council website.
- b) Guildford Car Free Day is 25th September.
- c) *Local Community Projects* – A new crowdfunding round has been announced for local community projects. It ends on 28th September.
- d) Next weekend is Heritage Weekend – 9th-11th September. For more details please look on the GBC website.
- e) *Holmbury First Responders* – Borough Cllr Jones has requested to defer a discussion of the responders to the next meeting that she is present so that she can share her view.
- f) *By-Election* – The election for the new Borough Cllr is on 20th October. County Cllr Hughes informed that there are a few candidates from a few parties.

132/22 **Brief Report from County Councillors**

- a) *Footpath on Winterfold closure during filming* – No response as of yet.

BH

- b) *20s Plenty and the restrictions to speed limit trial south of the A25* – Cllr Hughes confirmed that SCC will be holding a trial of restricted speed limits on an area extending from Mole Valley to Shere but that Albury is not included in the trial area. Parish Cllrs expressed their disappointment that Albury is not included and asked County Cllr Hughes to find out if it could be. In addition, there was an update from Cllr Brockwell regarding the national ‘20s plenty campaign’ which encourages parishes to pledge support new revisions of speed. there is a Waverley Inter-Parish meeting this week, to discuss how this might be applied in local parish which Cllrs Dennis and Brockwell are attending and will report back at the next meeting. **SD**
JB
CJ
- c) *Closure of Shophouse Lane* – A number of residents have complained recently about road closures in the Parish that happened without any advance warning, despite the requirement of 14 days notice. The Clerk contacted the responsible individual at SCC and received a response to say that they ensure that contractors are aware of the requirement of notice, and that if they do not provide notice, SCC are able to issue a fixed penalty notice. Cllr Brockwell and the Clerk will respond to SCC. **BH**
- d) *A25 Depressions* –Cllr Hughes confirmed that these works are in this year’s program but unsure of when.
- e) *Flooding at Westonfields* – Cllr Hughes informed that the roads were cleared much quicker during the recent spout of flooding. SCC have confirmed that the issue is the water not going into the gullies properly, and that they are looking into ways to fix this. Michael Baxter has received a letter from SCC to the effect that the estate are responsible for maintaining the ditch. **BH**
- f) *Edgeley Park* – The Park is now owned by Haulfryn Ltd, but there has been no application for change or transfer of licence. Cllr Hughes will be attending a meeting on this soon and will report back with an update. He will notify the Chair when this will take place so that a representative of the Parish Council can attend.

133/22

Matters Arising:

- a) *Woodhill Sandpit* – There have been reports of Tipper lorries going into Woodhill Sandpit by residents. As there is a submitted planning application for works here, there is concern that these works are going ahead before the application has been consulted by the PC. The site does have planning permission for another project, so these works may be to do with that. There are no current updates on the new application.
- b) *Holmbury First Responders:*
- i) *Report from Cllr McCann* – Cllr McCann informed of an incident on the Hurtwood in June which the First Responders were called to. The First Responders have also been informed by the police that they are able to use the Emergency Workers Act (2006). Decided to defer until Borough Cllr Jones is present at the next meeting.
 - ii) *Joint letter* – Deferred until next meeting.
- c) *Edgeley Park* – As above.

134/22

Clerk’s Matters Arising:

- a) *Jubilee* – The Clerk read a letter from the Organising Committee from the Jubilee event to thank the Parish Council for their contribution. The picture from the event for the Village Hall is still to be organized and paid for by the Parish Council.

135/22

Police Matters:

- a) *Link to crime statistics:* <https://www.police.uk/pu/your-area/surrey-police/albury-shalford-compton-holy-trinity-shere-gomshall-peaslake-and-farley-green/>
- b) *Police Matters* – Cllr Dennis informed of the increase of catalytic converter theft. She informed that there is information on the Surrey Police website for preventative advice for these issues.

Committee Reports

- 136/22 **Highways, Byways, and Traffic: Cllr Brockwell**
- a) VAS – Cllr Brockwell confirmed that we can download information from the current VAS. Cllr Brockwell has been instructed on how to do this. Cllr Bevan is going to assist Cllr Brockwell. **SB**
JB
 - b) *Track off Ride Lane query* – The residents have been informed that the Parish Council do not have the responsibility to maintain this land, and the residents are going to look into fixing the problem themselves. Cllr Brockwell to discuss with the residents to see what they are proposing to do and a resident is going to look into fixing the problem themselves with the PC's agreement. **JB**
- 137/22 **Outdoor Maintenance and Open Spaces: Cllr Yeoman**
- a) *Trees on Farley Green & Cherry trees* – The Clerk will look into the minutes to clarify past decisions on the trees on Farley Green and the cherry trees queries. The Clerk will circulate the relevant past minutes. **CJ**
 - b) *Dog fouling* – as above.
 - c) *Parking on Farley Green* – Not currently an issue. Deferred until next meeting to see if this continues.
 - d) *Posts in the triangle on the approach to Little London on Park Road* – Cllr Brockwell has the replacement posts, and will replace these. **JB**
 - e) *Your Fund Surrey grant* – As above. **CJ**
 - f) *Highway verge cutting* – SCC will takeover verge cutting in the Parish from 1st April, 2023 from GBC. Cllr Gellatly advised that the verge at the top of Brook Hill needs to be cut also, as this is a dangerous corner and this land is not currently managed by SCC. Cllr Brockwell to look into getting this cut. **JB**
 - g) *Green maintenance at Farley Green* – A resident sent an email to all Cllrs to request that the grass at Farley Green to be left uncut to allow wildflowers to grow. Cllr Gellatly informed that leaving the grass would be very difficult to achieve and maintain and would be unlikely to gain support from the majority of residents, and we would have to turn the bad soil and plant the wildflowers. The Clerk to contact the resident to advise of this, and agreed to continue maintaining as existing. **CJ**
JB
 - h) *Resident requesting maintenance* – A resident requested some repairs around the Parish to be made. Cllr Brockwell to discuss with the handyman to repair these.
 - i) *Little London Notice Board* – Cllr Brockwell has moved the Little London notice board at Lampard's Yard to the fork in the road next to the William IV public house.
- 138/22 **Planning and Environment: Cllr Gellatly**
- a) *Digital Plans* – Cllr Gellatly to contact GBC about new software for planning applications. **PG**
- 139/22 **Village hall: Cllr Brockwell**
- a) *Bookings* – Lettings are still being lost to the cricket pavilion and to other local parish's village halls which affects the viability of the village hall.
 - b) *Debts* – £80 outstanding from 2021. A handful of 2022 outstanding invoices.
- 140/22 **Allotments: Cllr Robinson**
- a) *Vacancies* – Still a few vacancies for the plots and two potential tenants are in discussions currently. Cllr Brockwell to remark out some of the plots. Cllr Brockwell is also going to look into getting the allotment area strimmed. **JB**
- 141/22 **Communications: Cllr Dennis**
- a) *Albury Matters* – Next issue will be coming out in November.
 - b) *Village Hall* – Cllr Dennis suggested for advertisement for allotments and village hall on Facebook and Nextdoor. **SD**
- 142/22 **Environmental Projects: Cllr McCann**

Nothing to report.

143/22

Neighbourhood Plan: Cllr Dennis

- a) *Draft* – Cllr Dennis has not yet been sent a full draft of the NP this is because our current grant only allows for work to investigate the possibility of affordable housing. Since this grant was provided. Locality have changed the rules on grant funding which means we will have to re-apply for grant funding to progress the project without NDO/CRTB. This is a hugely frustrating process whereby we are obliged to apply for a Locality grant annually which takes time to be granted and even longer for the funds to be accessible, and then for the need to return any monies unspent annually. Cllr Dennis and Brockwell are due to meet to confirm the amounts that will need to be returned and will apply for a new grant accordingly.

144/22

Finance:

- a) *Transfer of banking* – The transfer of the banking system from the RFO to the Clerk is in process. The Clerk and all signatories of the bank will need to sign the transfer document. Cllr Brockwell to get the document from the RFO. **JB**
CJ
- b) *Bank reconciliation* – agreed.
- c) *Payments and receipts* – agreed.
- d) *Management reports* – agreed.

145/22

Councillor's Business

- a) *Parish Plan* – Planning documents are in the Memorial Library, and more documents in the Village Hall which need sorting through. **SD**
PG
- b) *Electoral Roll* – Clerk to contact Elaine Bradbrook for information on getting updates on the electoral roll. **CJ**
- c) *Green Bins* – Cllr Gellatly is registered as a local volunteer for residents to get food bins from if they do not have one. Cllr Gellatly has requested the Clerk to contact Chris Wheeler to request for Cllr's stock to be replenished and to make sure they communicate with him. **CJ**
- d) *Grant applications* – Grant applications close on 12th September. Cllr Brockwell suggested to apply for another VAS, potentially with solar panels, and to replace benches around the parish. Cllr Brockwell to look into making the application for this. **JB**

146/22

New Correspondence

None have been received.

147/22

Date of Meetings

Full Council: 3rd October, 7th November.

Planning: 26th September, 17th October.

The meeting closed at 21:27

Dated this:

Signed: C. J. Bishop-Wright, Parish Clerk